

DIRECTORATE GENERAL INFORMATION & PRs, KHYBER PAKHTUNKHWA

Applications from suitable candidates of Khyber Pakhtunkhwa including newly merged areas are invited within 15 days of this advertisement for filling the following posts in the ADP project # 1003/200044 titled “Upscaling of Information Setup in Merged Districts (AIP)” for the following three components of the project for a period of One Year or till the completion of project period whichever is earlier, in the Directorate General Information & Public Relations, Khyber Pakhtunkhwa.

S.#	Name of Post	BS	Posts	Eligibility Criteria	Age Limit
1. Project Management Unit					
1	Project Manager/ Research Officer	17	01	At least second class Master Degree in Social Science/Management Sciences or equivalent qualifications from a recognized university with 03 years’ experience on a responsible managerial position in a reputed public/private sector organization.	35 Years
2	Account Officer	17	01	At least second class master degree in Commerce or equivalent qualification from a recognized university with 03 years relevant experience in a reputed public/private sector organization	35 Years
3	Office Assistant	16	01	At least Second Class Bachelor’s Degree from a recognized University;	32 Years
4	Computer Operator	16	01	At least Second Class Bachelor’s Degree from a recognized University; and One year Diploma in Information Technology from Board of Technical Education or its equivalent	32 Years
5	Driver	06	01	Preferably literate and having Valid LTV License	40 Years
6	Naib Qasid	03	01	Preferably Literate	40 Years
2. District Information Offices (Mohmand, Bajaur, Khyber, Kurram, N.W & S.W)					
1	Superintendent	17	01	At least Second class Master in Business Administration (MBA) Degree from a recognized University. Five Year Relevant Experience.	35-40
2	Assistant Information Officer	16	07	At least second class Bachelor’s Degree from a recognized University with Journalism as one of the subject; or At lease second Class Bachelor’s Degree from recognized University with two years practical experience in Journalism.	21-30
3	Computer Operator	16	02	At least 2 nd Class Bachelor’s Degree Computer Science from a recognized University OR 2 nd Class Bachelor Degree from a recognized University with one year Diploma in Information Technology (D.I.T) from Board of Technical Education. 03 Years relevant Experience	20-30
4	Photographer-Cum-Cameraman	14	05	Intermediate Certificate from a recognized board and two years’ experience in outdoor cinematography and full knowledge of technical processing of documentaries and news reel films.	25-35
5	Senior Clerk	14	01	2 nd Class Bachelor Degree from a recognized University. Speed of 35 wpm in English, and Computer Literate	18-30
6	Driver	06	01	Literate with valid LTV Driving License	20-40
7	Chowkidar	03	01	Preferably Literate	20-40
8	Naib Qasid	03	03	Preferably Literate	20-40
3. FM Radio Stations (Khyber & Miranshah)					
1	Producer	17	02	At least second class Master Degree in Journalism and Mass Communication from recognized university with two (2) years’ experience preferably in radio proگرامing and production.	35 Years
2	Transmission Engineer	17	02	At least second class bachelor degree in Electrical Engineering (sub- specialty Communication, Electronics, Telecom) from recognized university with two (2) years’ experience preferably in Radio transmission.	35 Years
3	Junior Transmission Engineer	16	02	At least second class Bachelor degree in Electrical Engineering	32 Years

S.#	Name of Post	BS	Posts	Eligibility Criteria	Age Limit
				(Communication, Electronics, Telecom) from recognized university OR Diploma of Associate in Electrical engineering with at least one year experience in radio transmission.	
4	Web Editor	16	02	At least second class bachelor degree from recognized university in Computer science.	32 Years
5	Audio Editor	16	02	At least second class bachelor degree in information technology from recognized university with preferably experience in audio editing and adobe edition OR Diploma of IT with two years' experience in audio editing in adobe audition.	32 Years
6	Telecom-Electric-Technician	12	02	Diploma in Associate Engineer (Electrical/ Telecom) with three years relevant experience.	30 Years
7	Naib Qasid	03	02	Matriculation	30 Years
8	Chowkidar	03	04	Matriculation	30 Years
9	Sweeper	03	02	Matriculation	30 Years

TERMS & CONDITIONS:

1. The recruitment shall be carried out under the Khyber Pakhtunkhwa Project Policy.
2. Applicants must apply **ONLINE** and **Print Application** form of the relevant posts which can be downloaded from the website **dgipr.kpdata.gov.pk**
3. Prescribed application form to be filled online and sent through registered posts/postal courier, along-with attested copies of relevant documents to the office of the undersigned within 15 days of this advertisement
4. Candidates are required to make correct and complete entries in the application form which can be documentarily proved.
5. Incomplete applications and those received after due date, shall not be accepted
6. Documents for unclaimed entries shall not be considered
7. Employees of the Government/Semi Government/Autonomous Bodies/Semi-Autonomous Bodies may apply through proper channel.
8. Original documents are required to be produced at the time of interview
9. The Competent Authority has the right to increase/decrease and cancel the whole process of recruitment by assigning a valid reason
10. No TA/DA will be allowed for the tests/interview.

PROJECT DIRECTOR
“Up Scaling of Information Setup in Merged Districts”
Information & Public Relations Department, Civil
Secretariat Complex, Warsak Road Peshawar.
Phone: 091-9213336